[Group 3] meeting minutes – Week [11]

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| Location: | CDU - Casuarina campus library |
| Date: | 24 May 2023 |
| Time: | 18.30 – 19.30 |
| Attendees: | All members |

# Discussion Point

1. Greetings
2. Discuss all the tasks of assessment 4, Modelling ,Evaluation and conclusion, Draft report, Report final checking.

# Action to be completed before the next meeting

| Action items | Owner(s) | Deadline | Status |
| --- | --- | --- | --- |
| Brainstorm about methodology  Do assigned tasks of assessment 4: Evaluation and conclusion, Draft report, Report final checking | All team members  All team members | 31 May 2023  31 May 2023 | In Progress  In Progress |

# Next meeting time and venue

Date: CDU - Casuarina campus library

Time: 31 May 2023  
Venue: 18.30 – 19.30